

Reported Speech - Rules & Exercises



تم تحميل هذا الملف من موقع المناهج الإماراتية

موقع المناهج ← المناهج الإماراتية ← الصف الثاني عشر المتقدم ← لغة انجليزية ← الفصل الثالث ← ملفات متنوعة ← الملف

تاريخ إضافة الملف على موقع المناهج: 2026-06-11 17:12:02

ملفات اكتب للمعلم اكتب للطالب | اختبارات الكترونية | اختبارات | حلول | عروض بوربوينت | أوراق عمل
منهج انجليزي | ملخصات وتقارير | مذكرات وبنوك | الامتحان النهائي | للمدرس

المزيد من مادة
لغة انجليزية:

إعداد: Abdelsalam Awad

التواصل الاجتماعي بحسب الصف الثاني عشر المتقدم



صفحة المناهج
الإماراتية على
فيسبوك

الرياضيات

اللغة الانجليزية

اللغة العربية

التربية الاسلامية

المواد على تلغرام

المزيد من الملفات بحسب الصف الثاني عشر المتقدم والمادة لغة انجليزية في الفصل الثالث

Reading Practice: Kidfluencers: Growing up online

1

Subject-Verb Agreement قواعد ملخص

2

Reading Practice: Personality and Health

3

General Exercises العامة التمارين من مجموعة

4

Reading Mock Test تجريبي اختبار

5



REPORTED SPEECH - RULES & EXERCISES



WHAT IS REPORTED SPEECH?

Reported speech is used to tell someone what another person said.

We **do not** use the exact words.

HOW TO REPORT

Subject + reporting verb (say / tell) + that + reported clause

Say → no object
(He said that ...)

Tell → with object
(He told me that ...)



1

CHANGES IN TENSES

DIRECT SPEECH	REPORTED SPEECH
Present Simple	→ Past Simple
Present Continuous	→ Past Continuous
Present Perfect	→ Past Perfect
Past Simple	→ Past Perfect
Past Continuous	→ Past Perfect Continuous
Will	→ Would
Can	→ Could
May	→ Might
Must	→ Had to



Note:

- If the reporting verb is in the present or future, the tense usually does not change.
- If the direct speech is a universal truth, the tense does not change.

2

OTHER CHANGES

CHANGE	EXAMPLES
Pronouns	I → he / she, me → him / her, we → they, my → his / her
Possessive adjectives	my → his / her, our → their
Time expressions	now → then, today → that day, yesterday → the day before, tomorrow → the next day, next week → the following week, last week → the week before, here → there
Place expressions	here → there
This / These	this → that, these → those
Direct questions	He asked me, "Where are you going?" → He asked me where I was going.
Commands / Requests	"Close the door." → He told me to close the door. "Please help me." → He asked me to help him.



3

TYPES OF REPORTED SPEECH

TYPE	DIRECT SPEECH	REPORTED SPEECH
Statement	"I like pizza."	He said that he liked pizza.
Question	"Where do you live?"	She asked me where I lived.
Command	"Close the window."	He told me to close the window.
Request	"Please help me."	She asked me to help her.
Suggestion	"Let's go for a walk."	He suggested going for a walk.



4

REPORTING VERBS

- say → She said that she was tired.
- tell → He told me that he would call me later.
- ask → They asked me where I was going.
- tell → The teacher told the students to be quiet.
- advise → He advised me to study hard.
- suggest → She suggested visiting the museum.
- explain → He explained that he had been busy.
- warn → They warned us that it would rain.
- promise → He promised that he would help.



5

EXAMPLES

- Direct: "I am reading a book."
Reported: She said that she was reading a book.
- Direct: "Can you help me?"
Reported: He asked if I could help him.
- Direct: "Don't be late."
Reported: My mother told me not to be late.
- Direct: "Let's go to the cinema."
Reported: They suggested going to the cinema.
- Direct: "Where is the station?"
Reported: He asked where the station was.



6

REPORT THE FOLLOWING SENTENCES

Rewrite the sentences in reported speech.

- "I will call you tomorrow." She said. _____
- "Where are you going?" He asked me. _____
- "Please open the window." She told me. _____
- "We have finished our homework." They said. _____
- "Can I use your pen?" He asked me. _____
- "Don't touch that." The teacher warned the students. _____
- "Let's have lunch." He suggested. _____
- "I was watching TV." She said. _____



7

CHOOSE THE CORRECT OPTION

Choose the correct reported speech.

- He said, "I am busy."
a) He said he was busy. b) He says he is busy.
- She asked, "Where do you live?"
a) She asked where I live. b) She asked where I lived.
c) She asks where I live.
- They said, "We will win the match."
a) They said they will win the match.
b) They said they would win the match.
c) They say they will win the match.
- He told me, "Don't be noisy."
a) He told me not to be noisy.
b) He told me not to be noise.
c) He told me don't be noisy.
- She asked, "Can you help me?"
a) She asked if I can help her.
b) She asked if I could help her.
c) She asked can I help her.

8

FILL IN THE BLANKS USING THE CORRECT FORM

Use the correct form of the verbs in brackets.

- He said that he _____ (be) happy.
- She told me that she _____ (not watch) TV.
- They asked if I _____ (have) a pen.
- My teacher said that the Earth _____ (move) round the Sun.
- He promised that he _____ (finish) the work.
- We were told that the meeting _____ (start) at 10.



9

REPORT THE QUESTIONS

Change the questions into reported speech.

- "What is your name?" _____
- "How did you do that?" _____
- "When will you come?" _____
- "Why are you sad?" _____
- "Who is your teacher?" _____
- "How much does it cost?" _____



10

MATCH THE DIRECT SPEECH WITH THE REPORTED SPEECH

Match the sentences.

- | | | |
|--------------------------------|---|--|
| 1. "I like chocolate." | • | a. He asked me to pass the salt. |
| 2. "Where is the post office?" | • | b. She said that she liked chocolate. |
| 3. "Please sit down." | • | c. They said that they were going to London. |
| 4. "We are going to London." | • | d. He asked where the post office was. |
| 5. "Can you pass the salt?" | • | e. She told me to sit down. |



QUICK TIPS

- Change the tense (if needed).
- Change the pronouns, time and place.
- Use "that" in statements.
- Remove the quotation marks.

REMEMBER:
REPORT THE MESSAGE,
NOT THE WORDS.

